



OVERDRAFT COVERAGE OPTIONS: COURTESY PAY AND OVERDRAFT PROTECTION

At **IH Credit Union** we understand that unexpected overdrafts occur from time to time – Overdraft Protection can help.

Overdraft Coverage Options

The choice is yours. Consider these ways to cover overdrafts:

Service	Cost
Courtesy Transfer Link to Another Deposit Account you have at IH Credit Union ¹	\$5.00 fee per transfer
Courtesy Pay	\$30.00 Courtesy Pay Fee per item. Daily fees may apply.

¹Call us at (937) 390-1800 or (800)-576-4428, email us at cpervices@ihcreditunion.com, or come by a branch to sign up or apply for these services;

Courtesy Transfer services apply to all transactions and may help prevent overdrafts by automatically transferring funds to your checking account from another account you may have at **IH Credit Union** for a fee or finance charge.

Courtesy Pay allows you to overdraw your **available balance** for a fee in order to pay a transaction.

Transactions Covered with Courtesy Pay	Courtesy Pay (No action required)	Courtesy Pay Plus (Your consent required)*	If you would like to select Courtesy Pay Plus for future transactions: <ul style="list-style-type: none"> call us at (937) 390-1800, complete the online consent form found at www.ihcrediunion.com, visit any branch, complete the enclosed consent form and mail it to us at 5000 Urbana Road, Springfield, OH 45502, or <ul style="list-style-type: none"> e-mail us at cpervices@ihcreditunion.com
Checks	X	X	
ACH - Auto Debits	X	X	
Recurring Debit Card Payments	X	X	
Online Bill Pay Items	X	X	
Teller Window Transactions	X	X	
ATM Withdrawals		X*	
Everyday Debit Card Transactions		X*	

* If you choose Courtesy Pay Plus, **ATM withdrawals and everyday debit card transactions** will be included with the transactions listed under Courtesy Pay. If you already have Courtesy Pay Plus coverage, it is not necessary to request it again. Business accounts automatically have Courtesy Pay Plus.

You may **revoke your prior authorization / Opt-Out / discontinue the Courtesy Pay or Courtesy Pay Plus** in its entirety, at any time by contacting us at: (937) 390-1800 or (800)-576-4428 or sending us an e-mail at cpervices@ihcreditunion.com.



What Else You Should Know

- A link to another account ([Courtesy Transfer](#)) is a less expensive option than an overdraft covered by [Courtesy Pay](#).
- A single larger overdraft will result in just one fee, as opposed to multiple smaller overdrafts.
- Even if you have overdraft protection, Courtesy Pay is still available as secondary coverage if the other protection source is exhausted.
- **We use your available balance when determining whether a transaction will cause your account to overdraw and for charging Courtesy Pay or Returned NSF fees.** See the [Understanding your Account Balance for Overdrafts](#) information for more detail.
- Good account management is the best way to avoid overdrafts. Use our mobile banking, Internet banking, and telephone banking services to help keep track of your available balance.
- The \$30.00 Courtesy Pay Fee is the same fee amount that would be charged if a check was returned as unpaid. If multiple items would overdraw your account on the same day, each item would be assessed an appropriate Courtesy Pay Fee or a Returned NSF Fee of \$30.00. All fees and charges will be included as part of the Courtesy Pay limit amount. Your account may become overdrawn in excess of the Courtesy Pay limit amount as a result of a fee.
- If your account remains overdrawn for longer than 30 calendar days, we will charge your account a daily fee of \$5.00 for each of the consecutive calendar days the account remains overdrawn, beginning with day 31.
- We will not charge a Courtesy Pay Fee if a consumer account is overdrawn by \$10.00 or less. These exceptions do not apply to business accounts.
- **We post items in the following order: 1) over-the-counter items immediately, 2) ATM and debit card transactions (online, real time), 3) ACH debits (as arrived) 4) checks (in serial number order).** The order in which transactions are posted may impact the total amount of Courtesy Pay Fees or Returned NSF Fees assessed.
- Although under payment system rules, **IH Credit Union** may be obligated to pay certain unauthorized debit card transactions, we will not authorize debit card or ATM transactions unless there are available funds (including Courtesy Transfer Options) to cover the transactions and any fee(s).
- Giving us your consent to pay every day debit card and ATM overdrafts may result in you incurring Courtesy Pay Fees for transactions that we would otherwise be required to pay without assessing a Courtesy Pay Fee. However, this would allow us to authorize transactions up to the amount of your Courtesy Pay limit and may also help you avoid overdrafts in excess of your available funds that could result in restriction of your debit card.
- Except as described in this letter, we will not pay items if your account does not contain available funds (including the Courtesy Pay limit) to cover the item(s) and the amount of any fee(s).
- We may restrict your debit card use if you incur overdrafts in excess of the available funds in your account, including any Courtesy Pay limit.
- We will place a hold on your account for any authorized debit card transaction until the transaction settles (usually within two business days) or as permitted by payment system rules. In some cases, the hold may exceed the amount of the transaction.
- Courtesy Pay limits are available for eligible Personal Checking accounts and eligible Business Checking accounts at account opening for which Courtesy Pay is available.
- **Courtesy Pay Limits are established and adjusted dynamically (including, potentially, daily) depending on a number of factors.**
- Courtesy Pay is not a line of credit; it is a discretionary overdraft service that can be withdrawn at any time without prior notice.
- Courtesy Pay may be discontinued if you default on any loan or other obligation to us, your account becomes subject to any legal or administrative order or levy, or if you fail to maintain your account in good standing by not bringing your account to a positive balance within thirty-five (35) days.
- Depositor and each Authorized Signatory will continue to be liable, jointly and severally, for all overdraft and fee amounts, as described in the Deposit Account and Disclosure Agreement. The total (negative) balance, including all fees and charges, is due and payable upon demand.

If you have any questions about Courtesy Transfer, Courtesy Pay or Courtesy Pay Plus please call us at **(937) 390-1800** or **(800)-576-4428** or visit one of our offices.



Understanding Your Account Balance for Overdrafts

Your checking account has two kinds of balances: the actual balance and the available balance. **We use your available balance when determining whether a transaction will cause your account to overdraw and for charging overdraft and returned item fees.** You can review both balances when you review your account online, at an ATM, by phone, or at a branch. It is important to understand how the two balances work so that you know how much money is in your account at any given time. The actual balance and available balance may differ as the available balance may be reflected of any pending ATM or debit card transactions that have not posted to your account or due to check holds on deposited funds. It is very important to understand that you may still overdraw your account even though the available balance appears to show sufficient funds to cover a transaction that you want to make. This is because your available balance may not reflect all your outstanding checks and automatic bill payments that you have authorized (or other outstanding transactions) that have not yet posted to your account.

Your Available Balance

Your available balance is the amount of money in your account that is available to you without incurring an overdraft fee. Your available balance takes into account holds that have been placed on deposits and pending transactions (such as pending debit card transactions) that we have authorized but that have not yet posted to your account.

Your Actual Balance

Your actual balance is the amount of money that is actually in your account at any given time. It reflects transactions that have “posted” to your account, but that does not include transactions that have been authorized and are pending. While it may seem that the actual balance is the most up-to-date display of the funds that you can spend from your account that is not always the case. Your account may have purchases, holds, fees, other charges, or deposits made on your account that have not yet posted and, therefore, will not appear in your actual balance.

What is the difference between my actual balance and my available balance?

Your available balance reflects any authorization holds or deposit holds and is used by us to determine available funds when transactions attempt to clear your account. The balance we use as transactions clear is called your available balance and includes all items that have cleared your account up to that point and reflects any items on hold. **If your available balance is not sufficient to cover a transaction, we may pay the item and charge you an overdraft fee.** An overdraft fee may be charged even though your actual balance indicates a positive amount.

Example of Overdraft Fee for Insufficient Available Balance

If your actual balance and available balance are both \$100 and you swipe your debit card at a restaurant for \$35, an authorization hold is placed on your account and your available balance will be reduced to \$65. Your actual balance is still \$100 because the transaction has not yet posted to your account. If a check that you had previously written for \$75 clears through your account before the restaurant charge is sent to us for processing, you will incur an overdraft fee. This is because your available balance was \$65 when the \$75 check was paid. In this case, we may pay the \$75 check and charge you an overdraft fee. The overdraft fee will also be deducted from your account, further reducing your balance.

What is a debit card authorization hold?

When you use your debit card to conduct a Signature or “Credit” transaction (i.e., you do not enter your PIN – Personal Identification Number), the merchant sends us the amount, usually the purchase total, for authorization. This amount is placed on hold and removed from your available balance immediately. The hold is released after approximately 72 hours or when the transaction clears, whichever comes first. The hold helps us determine the available balance on your account.

Will debit card authorization holds apply to all my purchases?

No, debit card authorization holds apply to debit card transactions when you sign your name or do not enter a PIN (Personal Identification Number). For example, a debit card purchase made at a restaurant or with an online merchant would be treated as a Signature/Credit transaction and would be subject to an authorization hold. Debit card purchases and ATM withdrawals made using a PIN subtract the funds immediately from your account (except for when you use your PIN at a gas station).

You may also find helpful information by visiting our website at: <https://www.ihcreditunion.com/>